

Berkshire County Kennet League Constitution (2022)

1. Name

The league will be called Berkshire County Men's Kennet League and will be affiliated to Royal County of Berkshire Bowling Association (RCBBA).

2. Aims and objectives

The aims and objectives of the league will be:

- To organise and administer bowls leagues for member clubs
- To ensure a duty of care to all of the clubs
- To provide all its services in a way that is fair to everyone
- To ensure that all present and future members receive fair and equal treatment
- To provide adequate safeguarding of vulnerable players through the auspices of RCBBA and its Welfare Officer

3. Membership

Membership should consist of league officers and also participating clubs from RCBBA.

All members will be subject to the regulations of the constitution and by joining the league will be deemed to accept these regulations and codes of conduct that the league has adopted and the policies and rules of RCBBA.

4. Membership fees

Membership fees (team entry fees) will be set annually and determined at the Annual General Meeting.

5. Officers of the league

The officers of the league will be:

- Chairman
- Secretary
- Treasurer
- Fixtures and Results Officer
- Area Representative (east)
- Area Representative (west)
- Co-opted representative from RCBBA

Officers will be elected annually at the Annual General Meeting.

6. Committee

The league will be managed through the Management Committee consisting of all officers as above

The Management Committee will be convened by the Secretary of the league and held no less than three times per annum.

The quorum required for business to be agreed at Management Committee meetings will be three officers.

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the league.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the league rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7. Finance

All fees and monies will be banked in one or more of the accounts held in the name of the Kennet League.

The League Treasurer will be responsible for the finances of the league.

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The financial year of the league will end on 30th September.

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn or withdrawals made against league funds should hold the signatures of the Treasurer plus one other officer.

8. Annual general meetings

Notice of the Annual General Meeting (AGM) will be given by the League Secretary. Not less than 28 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

All delegates have the right to vote at the AGM.

The quorum for AGMs will be 15 member clubs.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM.

Procedures for EGMs will be the same as for the AGM.

9. Discipline and appeals

All complaints regarding the behaviour of players or members should be submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 7 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the player or the member against whom the complaint was made within 7 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced.

The committee should consider the appeal within 7 days of the Secretary receiving the appeal.

Notwithstanding the above, the KL through RCBBA will be compliant with BE regulation 9 on discipline.

10. Dissolution

A resolution to dissolve the league can only be passed at an AGM or EGM through a two thirds majority vote of the membership.

In the event of dissolution, any assets of the league that remain will become the property of RCBBA Benevolent Fund.

11. Amendments to the constitution

The constitution will only be changed through agreement by two thirds majority vote at an AGM or EGM.

Declaration

Berkshire County Kennet League hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:

DATE:

NAME:

POSITION: CHAIRMAN

SIGNED:

DATE:

NAME:

POSITION: SECRETARY